

Saint Charles Idaho

"Life the way it was meant to be"



DEVELOPMENT PERMIT APPLICATION FORM

Processed Through Bear Lake County Building Department

30 N Main, PO Box 190, Paris ID 83261

Phone: 208-945-2212 ext 1428

Date: _____ Email Address: _____

Property Owner _____ Phone _____

Mailing Address _____

Location and Legal Description _____ Parcel Number _____

Block _____ Lot _____ Subdivision _____ Acreage _____

Physical Location _____

Work Description: New Addition Replacement Commercial Mechanical

Site Plan



Large empty rounded rectangular box for the site plan drawing.

Contractor:

Name _____

Address _____

Phone _____

Registration # _____

Architect:

Name _____

Address _____

Phone _____

HVAC Contractor:

Name _____ Address _____

License # _____ Phone _____

Required as per (IC54-5008)

New Construction: (Natural Gas/Propane or Electric	\$100.00
Retrofit Gas/Existing w/piping over 10', or fireplace install	\$ 50.00
Retrofit Existing Electric or Gas w/less than 10' piping	\$ 25.00
Furnace Replacement (no change in ducting/gas piping)	\$ 25.00
Water Heater Replacement	\$ 25.00
Commercial (1% of bid cost for installation/\$100 min.)	\$ _____

Note: It is the responsibility of the applicant to comply with all state and federal regulations (i.e. electrical, plumbing, fire, health, DEQ, EPA.)

Temporary Sewage Waste Facilities Required Yes No

Applicant's Certification/Signature: I certify that construction will not begin until permit is issued.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. I also hereby authorize the property and/or structures for the purpose of inspections and verification of information provided herein.

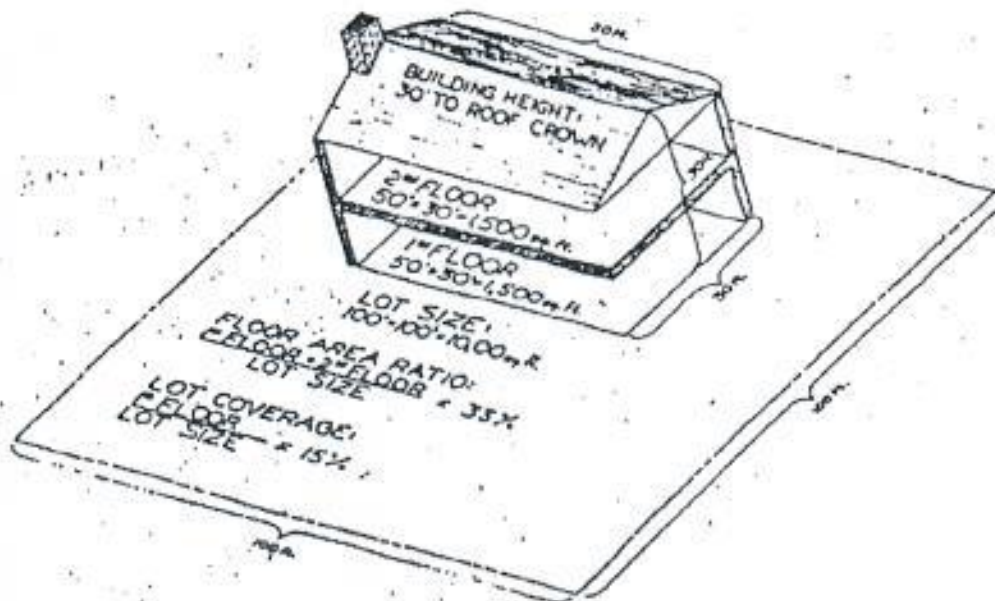
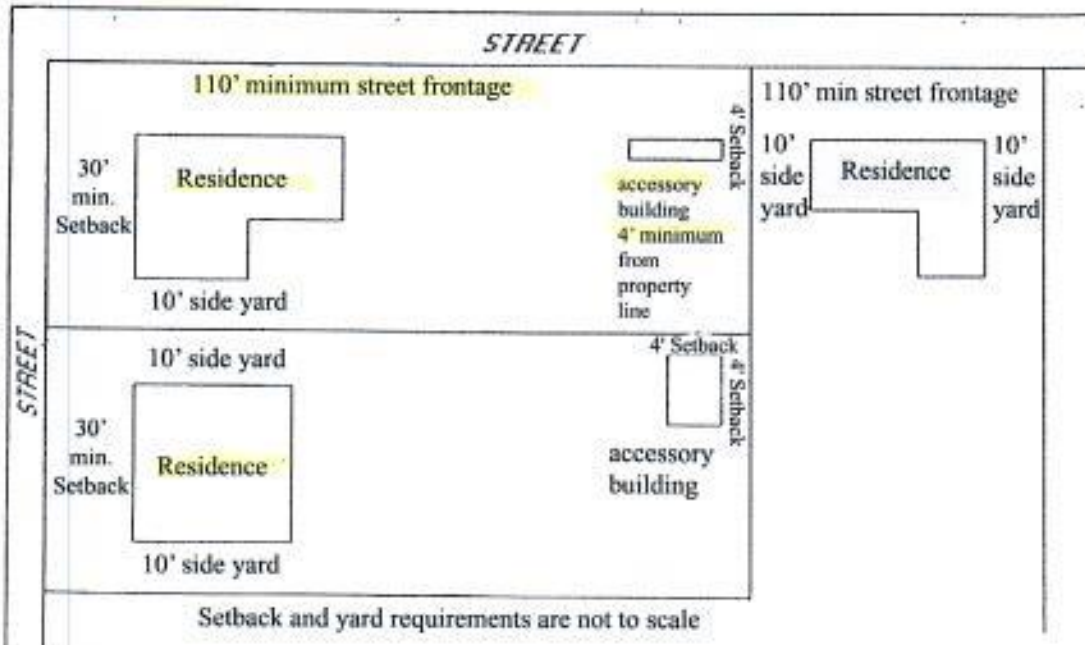
Applicant's Signature _____ **Date** _____

ST Charles City Building Permit Procedure:

- A. Construction must begin within one year of approval.
- B. The applicant must identify with stakes or other means, the location of (1) the property boundaries, and (2) the structure before inspection. A survey may be needed if ownership lines are questionable.
- C. The applicant will provide a copy of plans or drawings of the project for review.
- D. Applicant will provide a secure surface for attachment of building permit prior to inspection.
- E. Separate permits are required for electrical, plumbing and mechanical. Mechanical permits are handled through this office.
- F. Construction begun prior to obtaining a permit constitutes a violation and may be subject to fines.
- G. We request the applicant provide a copy of approval from any home owners association involved with the new construction.
- H. The applicant will provide approval from health department for septic system or from appropriate sewer district.
- I. Projects that will access a state highway must have approval from the Idaho Department of Transportation.
- J. Permits cannot be issued on lots that are illegally subdivided.
- K. Inspections will be performed by the county building inspector on; footings, foundations, framing, insulation, sheetrock, and final. The builder/ homeowner will call for inspections at least 24 hours before inspections are needed.
- L. A final inspection must be completed and a Certificate of Occupancy given **BEFORE THE BUILDING CAN BE OCCUPIED.**
- M. Refunds: If applicant chooses not to build after paying for permit a refund can be given upon request, less a \$50.00 processing fee, with not more than 80% of paid fees to be refunded. (Ordinance No. 2008-1, Section 2). Once work has begun on the project, i.e. cement has been placed, the job has begun and the permit cannot be refunded.

Applicants signature to acknowledge reading: _____

Note: Please review the following tables for visual setback, privacy, and height requirements.



FOR OFFICIAL USE: DATE APPROVED: _____

CITY OFFICIALS SIGNATURE: _____