

Job Advertisement: Bear Lake County Emergency Management Coordinator

Bear Lake County is seeking a reliable, diligent and community-oriented individual to fill the vacant position of Emergency Management Coordinator. This individual – under the direction of the Board of Bear Lake County Commissioners – will lead, oversee and coordinate assigned projects and programs as related to the county's emergency services and emergency preparedness.

The chosen candidate will use the skills they come prepared with, while simultaneously developing new skills, to perform a variety of administrative and professional duties aimed at supporting citizens, local municipalities, emergency response professionals and volunteers. This position will entail a variety of responsibilities, including but not limited to:

- The support, development and facilitation of public emergency outreach and education efforts
- Preparation for potential disasters by planning and implementing public safety measures
- Management and improvement of the county Emergency Operations Center (EOC)
- Grant application, compliance with grant requirements and expending of grant funds in order to improve emergency programming and preparedness in the county and within its individual communities

Job Details

- This vacancy is a part-time position
- Pay Rate: Dependent on experience

Application Process

Applications can be picked up at the Bear Lake County Clerk's Office or can be downloaded via the county website: www.bearlakecounty.info. The position will remain open until filled. Bear Lake County is an equal opportunity employer.