

The Board of Bear Lake County Commissioners met in a special meeting on Thursday, July 27, 2017 at 9:00 a.m. in the School District #33 Board Room in Paris, Idaho. Members present were Commissioners' Vaughn N. Rasmussen, Chairman, Bradley D. Jensen, Rex L. Payne and Cindy Garner, Clerk of the Board.

Also present were County Superintendent Scott Esquibel and Chief Deputy Clerk Amy Bishop.

APPROVE AGENDA

Commissioner Jensen made a motion to approve the agenda as posted, seconded by Commissioner Payne, motion carried.

EXECUTIVE SESSION

Commissioner Jensen made a motion to leave the special meeting and go into an executive session pursuant to Idaho Code #74-206(b,d) to discuss personnel and indigent matters, seconded by Commissioner Payne. All Commissioners stated "Here" in a roll call vote. Also invited to attend were Deputy Clerk's Jamie Humpherys, Mindy Williamson, County Superintendent Scott Esquibel and Clerk Garner. Commissioner Payne made a motion to go back to the special meeting, seconded by Commissioner Jensen, motion carried.

One item came out of the executive session. Commissioner Jensen made a motion to approve the Medical Claim #2018-01 for both the 31 day and 10 day requests, seconded by Commissioner Payne, motion carried.

PERSONNEL HANDBOOK UPDATE

Commissioners discussed and reviewed the Personnel Handbook on several items. Commissioner Jensen made a motion to accept the changes as follows: Used comp time does not count towards overtime; Added a new Exit Form to be completed prior to an employee terminating employment; Written resignation effective upon receipt of supervisor or Elected Official and unused vacation time and compensatory time will be paid out at an employee's current hourly rate, also employees may use their time until their resignation date depending on department needs and the approval of the Department Head and Commissioners, seconded by Commissioner Payne, motion carried.

BUDGET WORK SESSION - CONTINUED

Chief Deputy Clerk, Amy Bishop, presented copies of the proposed figures for budgets throughout the county and discussed with the Commissioners and Clerk Garner various factors needing consideration when setting the final budget.

Commissioner Jensen made a motion to clarify the new position, which Scott Esquibel holds, as County Superintendent, seconded by Commissioner Payne, motion carried.

Commissioner Jensen made a motion to leave the special meeting and return to an executive session pursuant to Idaho Code #74-206(b) for personnel issues, seconded by Commissioner Payne. All Commissioners stated "Yes" in a roll call vote. Also invited to attend were County Superintendent Scott

Esquibel, Chief Deputy Clerk Amy Bishop and Clerk Cindy Garner. Commissioner Payne made a motion to leave the executive session, seconded by Commissioner Jensen, motion carried. Personnel issues came up during budget discussions that needed to be addressed. Commissioner Jensen made a motion to adjourn the meeting, seconded by Commissioner Payne, motion carried. Meeting adjourned at 2:45 p.m.