

**Bear Lake County Commissioners' Special Meeting  
April 28, 2025  
Commissioners' Chambers – Paris, Idaho**

The Board of Bear Lake County Commissioners met for a special meeting at 9:00 a.m. Monday, April 28, 2025, in the Commissioners' Chambers in Paris, Idaho. Video access to the meeting also was available via Zoom. Members present were Board Chairman Rex L. Payne, Commissioner Wynn S. Olsen, Commissioner Alan P. Eborn, and Amy Bishop, Clerk of the Board. Also in attendance were County Prosecutor Adam McKenzie, Deputy Clerk Paul Christiansen and various members of the public.

**APPROVAL OF AGENDA – ACTION ITEM**

**MOTION:** Commissioner Eborn made a motion to approve the agenda for the April 28, 2025, special meeting. The motion received a second from Commissioner Olsen. The motion carried.

**GENERAL BUSINESS / ACTION ITEMS / COMMITTEE ASSIGNMENTS**

**COMMITTEE ASSIGNMENTS**

Commissioner Olsen reported the Bear Lake County Road and Bridge Department was developing its five-year plan for roadway maintenance within the county. By tackling this project, the county would be able to provide better information to those citizens who inquired when roads within a certain area will be addressed, he said.

The Bear Lake County Fair Board has been working to ensure the fairgrounds arena is in good order before it will be used in the coming months. Already, crews have worked over the arena a couple times and have found some detached car parts left behind following last fall's demolition derby event. The fair board plans to utilize a metal detector in order to find and remove all those pieces, he said.

The replacement of the Crane Multiplex roof was scheduled to finish before the end of the day on April 28, Commissioner Olsen said. Brad Skinner and his crews had been hired to install the tarp covering.

The wooden A-frame and cinderblock buildings that long had been used as concessions buildings at the fairgrounds had been successfully torn down and the debris had been removed, Commissioner Olsen said. The next step will involve identifying any leaking areas within the formerly connected water lines. After that, a water distribution location and a power source will be implemented, and the location likely will be blacktopped.

Commissioner Olsen advised the fair board now was operating with a full seven-member capacity, and the addition of the new board members – a move that brought the board member total from five to seven – will relieve pressure from those board members who previously had taken on extra work associated with the fair.

Commissioner Olsen advised he is continuing to work with the City of Montpelier and the Idaho Transportation Department regarding the needed implementation of street lighting on Montpelier's

Fourth Street/Highway 30. This is being done to improve public safety efforts at some major intersections and pedestrian crossings, he said.

Commissioner Payne advised he had been contacted by a citizen who was concerned with the garbage trucks and what they believed were overactive hydraulic systems used during pickup. The citizen advised those hydraulics may need to be altered so garbage cans during pickup are not jerked so roughly, often damaging the lids and tipping over the cans when placing them back down after dumping. Commissioner Payne had advised he would relay that information to Commissioner Olsen who then could pass it along to IDAWY. Commissioner Olsen advised he would attend an IDAWY meeting on Wednesday, April 30, in Soda Springs and would address this issue with the powers that be.

Commissioner Eborn reported the Tri-County Snowmobile Program was scheduled to meet the evening of April 28 at the Ranch Hand Trail Stop. He also advised he had recently attended a Five County Elected Officials Meeting and had found the information gleaned from that to be very enlightening. United States Senator for Idaho James Risch had attended that meeting and had commented that, during the recent legislative session, there had been a push to take some power from the counties in order to keep it with the state. Additionally, the state had lowered the levy; however, the levy is money that only is accepted one-time annually by the counties. When that money runs out, it could come back to bite the county and cause difficult circumstances with the ability of those counties to operate as needed, he said.

Commissioner Eborn advised he learned at that meeting that, as viewed by the state, roadways take priority over recreational bike paths. Considering how the state views roadways, it is likely Bear Lake County may never get the assistance needed from the state to implement a recreational bike path. While the state had allocated an additional \$10 million for roadway improvements this year, Commissioner Eborn advised he was unsure that funding will go very far considering the Idaho's roadways are, in general, in need of extensive repair.

He advised he had found that meeting to be a valuable experience and was grateful for the opportunity to make contact with some of the commissioners' counterparts in other Idaho counties.

Commissioner Payne advised he did not have any additional items to report on.

Clerk Amy Bishop reported Commissioner Olsen still was receiving some correspondence from some of the committees which Commissioner Eborn now was serving with. She said the two commissioners planned to get together so that error could be discussed and remedied.

#### **FINALIZE CONTRACT WITH VERKADA FOR CAMERA SYSTEM UPDATE**

Clerk Amy Bishop advised the Verkada company still was finalizing a contract for Bear Lake County's purchase of a security camera system for the courthouse. However, she said, the proposed pricing information was before the Board and the quoted price would not change from the \$10,771 figure presented now.

TJ Burbank of IT Specialists – the tech support firm that handles the county's needs – appeared via Zoom and reported the courthouse camera system still would utilize 32 cameras. During his review of the proposed camera placement for the courthouse, Burbank had identified some cameras that would be

redundant but also had added some others to areas he felt needed to be addressed. Additionally, he said, the cameras facing the courthouse parking area now would utilize 4K resolution in order to provide better picture detail. While those 4K cameras would be a bit more expensive than their counterparts, the evaluations of other cameras throughout the courthouse had led him to make other reductions. All told, the camera system plan, with the adjustments, will cost only a few hundred dollars more than what originally had been quoted to the Board during its April 14 regular meeting, Burbank said.

Commissioner Payne advised he already had received from Verkada some digital Docusign forms for the camera system agreement, though he had not signed yet in order to ensure the Board was in favor.

**MOTION: Commissioner Olsen made a motion to give Commissioner Payne the authority to sign, on the county's behalf, any documents related to Verkada financing agreements for the courthouse security camera system. The motion received a second from Commissioner Eborn. The motion carried.**

#### **APPROVAL LETTER – MONTPELIER ANNEXATION OF FAIRGROUNDS**

Clerk Amy Bishop reminded the Board that the City of Montpelier had requested the county provide a letter stating it was in favor of the City of Montpelier proceeding with its annexation process associated with the county fairgrounds and the neighboring Allinger Park parking lot. In a call with City of Montpelier Clerk Michelle Singleton on Friday, April 25, Bishop said she had been asked to include a legal description for the property proposed to be annexed. She had complied and had provided to the Board for approval a letter that included five different legal descriptions currently owned by the county.

Commissioner Payne advised the annexation request included county property identified as the Allinger Park parking lot, the Bear Lake County Fairgrounds; the Idaho Transportation Department state sheds property; and a portion of other property on the east side of U.S. Highway 30. The corresponding property on the west side of Highway 30 already was designated within Montpelier's city limits, he said.

Commissioner Olsen advised there had been some discussion with the Montpelier City Council concerning law enforcement efforts at the fairgrounds if this annexation went through. Although the fairgrounds would be annexed into the City of Montpelier's jurisdiction, because the property was county-owned, no special use permits would be required for special events held there, he said.

Commissioner Olsen advised there had been some question as to what authority would conduct fire inspections on any food trucks that come to the fairgrounds during events. It will be up to the county if it wants Bear Lake Fire Chief Mark Parker to still handle those inspections. However, he said, the Bear Lake County Fair Board does feel those inspections are vital, especially because of the large amount of people who visit the fairgrounds during the times when those proprietors are stationed there.

Commissioner Eborn said his biggest concern was for the safety of those students traveling to and from school and crossing Boise Street across 4<sup>th</sup> Street. He recently had seen the number of citations issued there within Montpelier's city limits and that area is a hotspot for traffic violations. With this annexation allowing Montpelier to patrol north of the Boise intersection, he hoped an added level of enforcement patrol will be implemented.

County Attorney Adam McKenzie advised he had reviewed the letter written by Amy to be provided to

the City of Montpelier on the county's behalf and found no issues with it.

**MOTION:** Commissioner Olsen made a motion to approve the county's letter to the City of Montpelier in support of the annexation of the county property located on the northeast side of Highway 30 and including the Bear Lake County Fairgrounds and the Allinger Park parking lot. The motion received a second from Commissioner Eborn. The motion carried.

#### **WAYNE DAVIDSON UPDATE OF COVENANT AND RESTRICTION FORM**

Clerk Amy Bishop advised she would speak to the Board on the behalf of Bear Lake County Building Inspector Wayne Davidson, who had been asked by the Board to reformat a version of the required building covenant and restriction form for the county and to include a date showing the latest revision information.

Commissioner Payne reminded those gathered that the Board, in its most recent few meetings, had examined this covenant and restriction building requirement with Davidson's help. This most recent version had been reviewed by County Attorney Adam McKenzie and he had found it was written correctly and contained the necessary language corresponding to the commissioners' direction.

**MOTION:** Commissioner Eborn made a motion to approve the Covenant and Restriction form for Bear Lake County's building requirements, as updated on April 28, 2025. The motion received a second from Commissioner Olsen. The motion carried.

#### **MITCH POULSEN – PLANNING & ZONING**

Bear Lake County Planning and Zoning Administrator Mitch Poulsen came before the Board of County Commissioners to present recommendations on two issues that had been addressed by the Planning and Zoning Board.

#### **RECOMMENDATIONS AND FINDINGS OF FACT FOR STU BUEHNER REZONE**

Bear Lake County Planning and Zoning Commission Administrator Mitch Poulsen presented the findings of fact and conclusions of law for the commission, as related to its recommendation for the denial of a rezone request for Stu Buehner. Buehner had requested the rezoning of a 7.5-acre lot from recreational land to commercial use for the development of a future campground, mail receiving center and restaurant, to be located at 711 and 725 U.S. Highway 89, located between Fish Haven and the Idaho-Utah state line, Poulsen said.

The standards applied by the commission in making its decision were taken from the Bear Lake County Comprehensive Plan and Title 67 of Idaho Code, he said. The request was noticed for public hearing in the January 29, 2025, edition of the News-Examiner newspaper, and notice was sent to political subdivisions and property owners located within 300 feet on the same day. A public hearing was held on February 19, 2025, Poulsen said.

Buehner's rezone project, as presented to the commission, was stated to have just a single access from U.S. Highway 89 and no traffic studies had been completed at the time of request, Poulsen said.

Additionally, the rezone to commercial property is inconsistent with existing zoning and land uses on all sides surrounding said property.

Per information provided to the Planning and Zoning Commission by its attorney, Stephanie Bonney, and Bear Lake County Attorney Adam McKenzie, Buehner still had a chance to make a last-ditch effort presentation, Poulsen said. However, this was something he, as administrator, had never encountered and was learning the process for.

Buehner, who was in attendance at the meeting, asked to address the Board about his rezone request. He advised that he was aware of several conditional use permits that could be considered commercial use permits, but they had been grandfathered in under the conditional use. While the findings of the P&Z commission originally had been that only a single off-road access would be utilized in Buehner's development, one individual who spoke during the public comment portion of the public hearing had been adamant that he was the owner of a spike strip off the roadway. Bear Lake County Mapper Naaman Dolence had appropriately updated the map of the vicinity and the nearby area in order to show an existing additional access off Smith Hill Road, Buehner said.

Concerning the traffic study that Buehner had not had conducted, he advised he had spoken with the Idaho Transportation Department and it was its policy to not conduct those studies until a development plan from the city or county has been approved. While ITD will not provide an exact traffic study at this time, the agency had provided information that showed, on average, 346 vehicles pass through that area each day.

ITD also had requested that, if this development came to fruition, most traffic come off the Smith Hill Road access. However, Buehner said, the area where the development will be has four accesses off Highway 89. His original plan had shown a preliminary single access off the highway, but that had been put forward under the assumption that he might not be allowed to include more under the rezone request, he said.

The property is close to the Bluebird Inn, which does not show up on a county map or with the Bear Lake County Comprehensive Plan, Buehner said. However, he had been able to identify a lot of spot zoning that also does not show up on the county map, and he believed this to be inconsistent with the county plan. Recreational housing lands should include recreational, commercial and residential area zoning, he said.

Buehner advised his request for a rezone to commercial land rather than the alternative conditional use mainly was to provide for a retail center, which is proposed to be housed in one of the existing buildings on the property. He reported he wished to implement a mailbox business center where Fish Haven residents could pick up packages from the United States Postal Services (USPS) and the United Parcel Service (UPS). More than 2400 homes in Fish Haven alone do not receive mail service, so if a package cannot be delivered to a party at the residence, it then is rerouted to the St. Charles postmaster. After a period of three days, if the recipient does not collect the delivery, the package is returned to its point of origin. Creating a central hub for package delivery and pickup in Fish Haven could be a boon to the local community and would help alleviate pressure on delivery services for that area of Bear Lake County, he said.

The current situation in Fish Haven sees some larger packages left at the Fish Haven General Store for recipient pickup, and this mainly is done by delivery services that are unable to get to the recipients' addresses due to road conditions or because the packages themselves are too big to be delivered easily. Most USPS mailboxes in Fish Haven are not large enough for a package to be placed in, so that often leaves it undelivered, Buehner said.

The proposed facility will not serve as a general freight hub but rather as a location where those items can be held for people until they can stop and pick up the packages, he said. The location will have year-round, 24/7 availability and will utilize an existing garage and outdoor area section on the property.

McKenzie advised the commissioners had a couple of options for what action could be taken. First, if the Board wanted to gain more information regarding the issue of off-highway accesses or other items not brought up at the original P&Z public hearing, it could send this issue back to the P&Z commission and request another hearing be held in order to consider additional information. Alternatively, he said, the commissioners could choose to hold their own hearing and then make a decision.

Lastly, he said, the Board could choose to accept the findings of fact from the commission, as outlined by Poulsen, and adopt the written findings and sign that document.

Commissioner Olsen inquired about the water and sewer hookups for a portion of the campground that is proposed to be dedicated to RV use. He also wondered what the size of that area would be.

The application that was submitted to P&Z had included details about the RV Park, the shipping point and a couple of retail spots – all details that had been discussed during the hearing. The sewer itself has a moratorium from the Fish Haven Recreational Sewer District. However, that did include an option for future connection to the sewer once the moratorium expired, Poulsen said.

The use of a tank or pump would be the alternative then, Commissioner Eborn said. However, the use of a septic tank system that close to Bear Lake likely will not be wise.

Buehner reported he had two water shares through the Fish Haven Recreational Sewer District and currently was connected to that system.

As a result of language within the land use manual, the legality of spot zoning had been questioned in the past, Poulsen said. The manual itself categorizes spot zoning into two designations – type 1 and type 2. Type 1 spot zoning is not identified in the Bear Lake County Comprehensive Plan. Buehner had identified many examples of spot zoning in Bear Lake County. However, Poulsen said, most predated the comprehensive plan and thus were grandfathered in.

While Buehner had argued the cell tower located at the base of Bear Lake West was a recent example of spot zoning in the county, Poulsen disagreed because that tower is located immediately adjacent to Bear Lake West. He advised he identified that area as commercial zoning, and Buehner's argument was null and void because cell towers are a development requirement vital to community growth.

In the case of Buehner's request, Poulsen said, all property immediately around that land is zoned as recreational land. Because of that, it did not fit either type of spot zoning.



When the issue of spot zoning is discussed, McKenzie said, that type of zoning can be approved even if it is not consistent with the county comprehensive plan. The second type of spot zoning provides that something is inconsistent with other uses in the zoning district, and that was the case with Buehner's request – it was not in accordance with the comprehensive plan and was not a valid form of spot zoning under the second categorization, he said.

However, Buehner said, his development should be considered for rezoning to a commercial property because he conservatively had estimated it would provide \$186,000 a year in sales tax for the State of Idaho.

Commissioner Payne advised that, whereas additional information presented to the Board had not been available at the time of the original public hearing, he believed the issue should be remanded to the commission in order for it to have the opportunity to review all the material.

If the Board chose to remand the issue back to P&Z, it could do so with the request for that body to hold an additional public hearing to discuss specific issues impacting the county comprehensive plan, such as additional road access issues and other spot zoning examples, McKenzie said. What will be heard will be specifically dependent on what is outlined in the motion made by the Board, and the margin of inclusion could be made either broad or narrow, he said.

**MOTION: Commissioner Eborn made a motion to remand the Stu Buehner rezoning request proposal to the Bear Lake County Planning and Zoning Commission for the reassessment of issues listed in the concerns provided in the P&Z findings of fact and conclusions of law and to hear further information as had been provided to the Board by Buehner. Furthermore, Commissioner Eborn motioned that the P&Z commission hold a public hearing based upon the two issues addressed by Buehner – namely the lack of spike strip and requirement for transportation plan. The motion received a second from Commissioner Olsen. The motion carried.**

Concerning the transportation plan, and because ITD will not provide one until the county has approved the development plan, Poulsen advised – following approval – Buehner will need to return with additional information so a determination for the number of campsites can be appropriately addressed.

McKenzie advised the Board the public hearing will need to address if this type of spot zoning is consistent with the county comprehensive plan. In order to include that, the Board needed to amend the original motion.

**MOTION: Commissioner Eborn stated the amended motion to remand the Stu Buehner rezoning request proposal to the Bear Lake County Planning and Zoning Commission for the reassessment of issues listed in the concerns provided in the P&Z findings of fact and conclusions of law and to hear further information as had been provided to the Board by Buehner. Furthermore, Commissioner Eborn motioned that the P&Z commission hold a public hearing based upon the three issues – namely the lack of spike strip, requirement for transportation plan and to determine if this type of spot zoning was consistent with the Bear Lake County Comprehensive Plan. The motion received a second from Commissioner Olsen. The amended motion carried.**

## BEAR LAKE COUNTY ALTERNATIVE ENERGY ORDINANCE PRESENTATION

Bear Lake County Planning and Zoning Commission Administrator Mitch Poulsen reported the commission had gone through the process to put together a draft county ordinance that specifically addresses land use for alternative energy sources by specifically addressing definitions – including “solar farm,” “wind farm,” photovoltaic cell,” meteorological tower” and “support structures” – for Bear Lake County. The draft ordinance also addressed these definitions in order to differentiate how they would pertain to residential, agricultural and commercial land within the county, he said.

Under the proposed ordinance, it will be unlawful for any person to construct, enlarge, alter or improve any solar farm or wind farm, or to cause the same to be done, unless the person holds a valid conditional use permit. Applications themselves shall be processed as conditional use permits, and certain criteria – including the proposed development will not result in obstruction of or interference with existing traffic patterns in the area; will reasonably ensure the safety and wellbeing of the community and those working at the facility; will reasonably ensure the peace and enjoyment of neighboring property owners and the surrounding community; and will reasonably address concerns regarding visual screening, dust control, fire management, management of parking and traffic, buffering from adjoining properties, sanitation and impacts on wildlife and birds – shall be applied to the review of solar and wind farms.

The ordinance also stated access roads will comply with existing Bear Lake County Road and Bridge alignment standards. Additionally, a reclamation bond will be required for the removal of infrastructure – such as meteorological towers, solar panels or other items – and the applicant will be required at the time of application to submit bonding or another funding mechanism approved by the county for removal of said infrastructure, Poulsen said. Bonding information will be reviewed by the county engineer and will be in an amount of 120 percent of the proposed cost approved by the engineer.

Alternative energy facilities will not be allowed within 3 miles of the ordinary high-water mark of Bear Lake or within ½ mile of the Bear Lake National Wildlife Refuge or any incorporated municipality within the county.

Per fire prevention requirements outlined by the fire marshal, vegetation management will be required to maintain a stubble height of less than 6 inches within the facility to prevent the spread of fire. Additionally, International Fire Code requirements are to be followed.

Poulsen advised the Planning and Zoning Commission recommended the Board approve the ordinance. County Attorney Adam McKenzie recommended the Board hold a public hearing and, due to publication requirements, also publish a summary and copy of the ordinance. He advised he will prepare the summary for the Board.

After reviewing the ordinance draft, Commissioner Payne advised he was concerned with Section F, which stated the alternative energy facilities will be broken into 50-acre maximum sections. He advised he felt that seemed like overkill in addition to a 50-foot width mandated gravel roadway and did not yield a very big plot. If the land were ever to be taken out of the purpose of alternative energy use and re-designated as agricultural land, that portion of the ordinance ought to be removed, he said.



While he could understand there being a roadway, requiring it to be gravel did not sit well with him, he said.

That stipulation had been added in order to accommodate fire and emergency services' needs in order to provide access that would allow for effective emergency response during a potential situation, Poulsen said.

Commissioner Eborn advised he identified a conflict between section 6(A) – which stated placement of alternative energy facilities will be conditionally allowed in an agricultural zone – and Section 8, which stated the ordinance did not apply to agricultural or residential uses specifically designed for the on-site use while allowing for the sale of unused credits. He wondered why the county would choose to put these alternative energy facilities in ag zones if the ordinance does not apply to residential or ag zones.

Poulsen said he anticipated large-scale alternative energy operations to best fit those areas, and because of that the areas must follow proper exemptions. Those operations do not necessarily fall under commercial categorization and would thus be conditionally allowed without a rezone requirement, he said.

While the ordinance addressed windmill blades and other refuse that will not be permitted to be disposed of in Bear Lake County, Commissioner Olsen wondered if there ought to be a stipulation specifically related to solar farm infrastructure or if those materials would be included as "other refuse." Poulsen advised many of those solar farm materials are shipped to other countries to be refurbished.

Clerk Amy Bishop advised the Board likely should take a couple weeks to review the ordinance prior to the scheduling of a public hearing. This should be done in order to identify any items it felt needed to be changed, added or removed. Once a hearing notice is published, the version of the ordinance that it pertains to is what will be presented to the public, she said.

McKenzie agreed, saying whatever is approved for publication is exactly what shall be discussed during the hearing. He suggested the Board review the draft for a couple weeks and add to its May 12 regular meeting the presentation of an acceptable draft format to be scheduled for public hearing.

**MOTION: Commissioner Eborn made a motion to postpone decisions related to the proposed Bear Lake County Alternative Energy Ordinance until the Board's May 12 regular meeting in order to allow for review and the addressing of necessary changes. The motion received a second from Commissioner Olsen. The motion carried.**

#### **EXECUTIVE SESSION – IDAHO CODE 74-206(1)**

**MOTION: Commissioner Eborn made a motion to go into executive session according to IDAHO CODE 74-601(1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.**

The motion was seconded by Commissioner Olsen.

Roll call vote. Commissioner Olsen, aye. Commissioner Eborn, aye. Commissioner Payne, aye.

The Board entered executive session at 10:07 a.m.

From 10:11 a.m. to 12:40 p.m., the Board evaluated the hiring of an employee.

From 12:45 p.m. to 1:22 p.m., the Board discussed records exempt from public disclosure.

The Board left executive session at 1:22 p.m. and re-entered its regular meeting at 1:23 p.m.

#### **DECISION ON MEDICAL INDIGENT LIEN**

Concerning a medical indigent lien – designated as No. 2011-14 – which the Board had evaluated during its executive session, the Board had been left with some options for how to handle it, Commissioner Payne said. However, after a brief discussion, the commissioners all advised they were ready to take action.

**MOTION:** Commissioner Eborn made a motion to remove the medical lien based upon County Attorney Adam McKenzie preparing the necessary paperwork for that release. The motion received a second from Commissioner Olsen. The motion carried.

McKenzie advised he will have that paperwork prepared in a week's time.

#### **EXECUTIVE SESSION – IDAHO CODE 74-206(1)**

Commissioner Payne advised the Board had come back into its regular session in order to weigh in on the indigent medical lien issue. However, the commissioners still needed more time in an additional executive session that would concern the Board's consideration to hire an emergency management coordinator to fill the county's vacant position, he said.

**MOTION:** Commissioner Olsen made a motion to go into executive session according to IDAHO CODE 74-601(1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

The motion was seconded by Commissioner Eborn.

Roll call vote. Commissioner Olsen, aye. Commissioner Eborn, aye. Commissioner Payne, aye.

The Board entered executive session at 1:26 p.m.

from 1:27 p.m. to 1:44 p.m. the Board discussed the hiring of an employee.

The Board left executive session and re-entered its regular meeting at 1:45 p.m.

#### DECISION ON NEXT STEPS FOR HIRING EMERGENCY MANAGER

Commissioner Payne advised that, after evaluating the candidates which the Board chose to interview for the vacant Bear Lake County Emergency Manager position, the commissioners were left with two options. First, the commissioners could choose to hire one of the candidates it already had interviewed. Alternatively, the Board could opt to not hire anyone at this time and could choose instead to hold more interviews.

After some discussion, the commissioners agreed they were ready to move forward with a candidate from the pool which they already had interviewed.

**MOTION:** Commissioner Olsen made a motion to hire Nic Higgins to fill the Bear Lake County EMS County Manager position, with an hourly wage of \$27.65 and to work up to 16 hours per week. The motion received a second from Commissioner Eborn, with a modification to the original motion so the job title was for the Bear Lake County Emergency Services Coordinator. The motion carried.

Clerk Amy Bishop was asked to notify Higgins that he had been chosen for the position.

**MOTION:** Commissioner Eborn made a motion to adjourn the Bear Lake Board of County Commissioners' Special Meeting. The motion received a second from Commissioner Olsen. The motion carried.

The meeting adjourned at 1:48 p.m.



Rex L. Payne, Chairman

5/12/2025

Date Approved

ATTEST:

  
Amy Bishop, Clerk