

The Board of Bear Lake County Commissioners met in a regular meeting on May 9, 2016 at 9:00 a.m. in the School District #33 Board Room in Paris, Idaho. Members present were Chairman Vaughn N. Rasmussen, Bradley D. Jensen, Rex L. Payne and Cindy Garner, Clerk of the Board.

Also present were Sheriff Brent R. Bunn, Prosecutor Steven A. Wuthrich, Treasurer Tricia Poulsen, Assessor Lynn Lewis and Dan Bishop, report for The News-Examiner.

#### APPROVE AGENDA

Commissioner Jensen made a motion to approve the agenda as posted, seconded by Commissioner Payne, motion carried.

#### COMMITTEE ASSIGNMENTS

Sheriff Brent R. Bunn presented his monthly report. He wanted the Commissioners to take notice that they had twice the cost on prisoner days. It makes it real hard as the state is pushing everything back to the counties to pay most of the prisoner costs.

Chairman Rasmussen had asked the Assessor who owned the Senior Center building, Assessor Lewis stated the property was owned by the county, the Sheriff asked if the building was covered by ICRMP. Chairman Rasmussen asked the Treasurer, Assessor & Clerk to get all the information regarding this building for the next meeting.

Clerk Cindy Garner mentioned Deputy Clerk Mindy Williamson will be coming along with the Sheriff for the executive session on personnel issues and also stated department head budgets were coming in and Chairman Rasmussen stated we should set up a special meeting to go over budgets.

Prosecutor Steven Wuthrich stated his secretary was out with her mother who was in the hospital and he just had the dog ordinance later and the executive session.

Commissioner Jensen stated the landfill did acquire the spray machine, they are getting it mounted on the truck and the company has scheduled training at 10:00 a.m. tomorrow. The Road & Bridge is working on the roads, repairing and doing maintenance between the rain storms.

Commissioner Payne mentioned Trent Clark told him about Wyoming having an oil & gas mitigation plan where they can actually do mitigation with other states and we may want to watch that. He got notice that May 18<sup>th</sup> there will be an ITD bus tour on May 18<sup>th</sup> at 10:00 at the airport and then Dingle pond and they've asked him to go with them. He stated that the Eastern Idaho State Fair meeting which Chairman Rasmussen attended mentioned they were holding a fundraiser and wanted the counties to help, however the Commissioners were worried it could hurt any fundraiser for our own Bear Lake County Fair.

#### COURTHOUSE & SHERIFF OFFICE HOURS

The Sheriff's office has been trying out a new schedule from 7:00 a.m. to 6:00 p.m. which this staff likes but due to some scheduling and turn over they cannot implement it fully at this time. The

Commissioners also discussed the lunch hours and generally the offices stay open. Sometimes due to illness or training, it may be closed. The clerk & treasurer's office are cross training to provide the public with better coverage during the lunch hour, however the assessor's office has not done as much cross training as he feels they have different functions. The Commissioners requested the elected officials to try to cross train and stay open during the lunch hour. If they must close during the lunch hour, it should be on the radio or website to notify the public. It was suggested the public call before coming over to conduct business during the lunch hour. The Commissioners asked the elected officials to strive to provide the best service possible for the public.

#### BUILDING INSPECTOR REPORT

Wayne Davidson presented his monthly report and stated that the fence issues near Little Valley and North Canyon had been resolved. Building permits were picking up as the weather gets better. He has been working on advertisements for the courthouse bond and will work with the Commissioners.

#### TAX DEED

Treasurer Tricia Poulsen informed the Commissioners she is moving forward with the tax deeding process on 3 parcels of land and 2 mineral rights claims. The tax deed sale will take place on June 1<sup>st</sup> unless the taxes are paid. She also has checked into a new search engine that could help locate owners of parcels she has not been able to make contact with. She mentioned the cost versus benefits of such a site.

#### PUBLIC HEALTH BUDGET REQUEST – FY 2017

Representatives Tyler & Kim from the Southeastern Idaho Public Health Department discussed and presented their budget request for fiscal year 2017.

#### PUBLIC HEALTH QUARTERLY REPORT

Leslie Talbot presented & discussed the quarterly report for the Southeastern Idaho Department.

#### US FOREST SERVICE – PROPOSED FEE INCREASES AT THE GUARD STATION

Jared Mattson and Dennis Duerhen discussed a fee increase for use of the 8 mile guard station. The fee would be \$60 per night in the winter, \$100 per night in the summer beginning the summer of 2017.

#### APPROVE MINUTES, RATIFY CLAIMS

Commissioner Payne made a motion to approve the minutes, seconded by Commissioner Jensen, motion carried. Commissioner Payne made a motion to ratify the claims, seconded by Commissioner Jensen, motion carried.

#### CATERING PERMIT

Clerk Garner had copies of information regarding catering permits, someone had asked but never did get the application in. Chairman Rasmussen stated also that Rich County is considering adopting a summer rental agreements to be aware of.

#### QUAGGA MUSSELS

Eulalie Langford discussed the Quagga Mussel enforcement and had sent a letter to the commissioners earlier. She feels more enforcement is needed. The Commissioners agreed and discussed efforts to improve the prevention programs and give the law more teeth.

#### INTERNATIONAL BUILDING CODE & PLANNING & ZONING

Roy Bunderson discussed the code and zoning and he had reviewed the executive order that Davidson discussed and did not understand the intent the same way the building officials did. He does not think building codes will be required for federal aid. He thinks one of the biggest issues in our area is the run down trailers everywhere and this is more of an issue than quality construction of permanent structures.

#### BEAR LAKE WEST POA

Craig Schaar discussed roads in Bear Lake West and the issue is there is nowhere for the water to go. He suggested the POA would be willing to purchase a culvert to help divert the water if the county would install it and it would need to be regraded. They also discussed the options of adding a French drain or adding a crown to the road.

#### PUBLIC COMMENTS

David Cottle discussed the need for additional turn lanes on Highway 89 in the lake area. The commissioners will bring up the issue at the meeting with ITD on July 14<sup>th</sup> in addition to discussing a highway shoulder project.

There was public comment suggesting that the courthouse and Sheriff office hours be extended until 8:00 p.m. on two nights each month. A suggestion that the landfill also stay open later on Saturdays was made.

#### EXECUTIVE SESSION

Commissioner Jensen made a motion to leave the regular meeting and go into an executive session pursuant to Idaho Code 74-206 (b,d,f) to discuss personnel, legal and indigent issues, seconded by Commissioner Payne. They all voted 'Yes' in a roll call vote. Commissioner Jensen made a motion to leave the executive session and return to the regular session, seconded by Commissioner Payne, motion carried. There was one issue which came out of the executive session they will make a motion regarding a Medical Indigent Claim. Commissioner Jensen made a motion to approve Medical Indigent Claim #2016-10013 based upon completion of the required interview, seconded by Commissioner Payne, motion carried.

#### DOG AT LARGE/VICIOUS DOG ORDINANCE

Prosecutor Steve Wuthrich is proposing a new ordinance regarding dogs at large and vicious dogs. The focus is that owners need to be in control of their dogs and responsible for their actions. Chava Leah spoke in support of the ordinance. She has had an issue with a dog also. She is in the city and will need to address her issue with the city council.

#### US FOREST SERVICE – EIGHT MILE CULVERT PROJECT

Corey Lyman from the Forest Service was on hand to discuss a project to replace a culvert on Eight Mile crossing. The project will create a better passage for fish while also replacing the old culvert. Lyman has obtained grant funding for the project. He will partner with the Road & Bridge crew with the county supplying some labor and gravel. The county will advertise for bids for the new bridge structure and for the installation of the structure.

#### ROADS

The Commissioners and Road & Bridge supervisor Greg Skinner discussed several road issues. They focused on Hawks Road in Pegrarn. It needs to be declared a county road and was always intended to be a county road but was incorrectly identified on the official road map. This needs to be done to facilitate working with the railroad on the road.

#### SURPLUS AMBULANCE

EMS president, Bart Heslington, appeared to report on the progress of the new ambulance and inquire about what should be done with the old one that is being replaced. Several county organizations would like it donated to them. The Commissioners asked for the appraisal of the ambulance and then they could decide what needed to be done.

#### AIRPORT GRANT

The Commissioners reviewed several documents relating to the ongoing work on grants for airport improvements. The bids on some of the planned work came in high so some of the funds needed to be shifted to compensate. Commissioner Payne made a motion for Chairman Rasmussen to sign the amendment on the airport grant description, seconded by Commissioner Jensen, motion carried. Deputy Clerk, Amy Bishop presented a worksheet showing the grant match funds that will be needed in this and the next fiscal year to complete the planned projects. Some of the work will be pushed back a few months to help with the budgeting. Bishop reviewed with the Commissioners the allocation of road tax funds and property tax funds for the Road & Bridge department.

The Commissioners set a special meeting on May 23<sup>rd</sup> at 9:00 a.m. in the clerk's office to canvass the vote after the May 17<sup>th</sup> primary election. They also decided to move the personnel policy to that day. The Commissioners discussed a bid to clean the Road & Bridge shop. Commissioner Payne stated that Leslie Nunn is the new county agent and will be a real asset to the county. Commissioner Jensen made a motion to leave the regular meeting and go into an executive session pursuant to Idaho Code 74-206 (b) for personnel issues, seconded by Commissioner Payne, motion carried. All voted 'yes' in a roll call vote. Commissioner Payne made a motion to leave the executive session, seconded by Commissioner Jensen,

motion carried. Commissioner Jensen made a motion to adjourn the meeting, seconded by Commissioner Payne, motion carried.