

## BEAR LAKE COUNTY COMMISSIONERS' EMERGENCY MEETING

MARCH 16, 2020

### BEAR LAKE COUNTY COURTHOUSE

The Board of Bear Lake County Commissioners met in an emergency meeting on Monday, March 16, 2020, at 9:00 a.m. in the Courthouse Courtroom in Paris, Idaho. Members present were Commissioners' Vaughn N. Rasmussen, Chairman, Bradley D. Jensen, Rex L. Payne and Cindy Garner, Clerk of the Board.

Others attending were Treasurer Tricia Poulsen, Sheriff Bart Heslington, Chief Deputy Assessor, Dale Thornock, Emergency Manager, Alan Eborn and by phone, Prosecutor Adam McKenzie.

#### APPROVE AGENDA

**MOTION: Commissioner Payne made a motion to accept the agenda to meet for an emergency meeting according to the Governor's Proclamation and Idaho Code #74-203(5), 74-204 seconded by Commissioner Jensen, motion carried.**

Commissioner Rasmussen appreciated everyone meeting on short notice to work together for the County residents and give some guidance as we face the Coronavirus (COVID-19). Schools are closed, we cannot meet in their building at this time, their lunch program will still be in effect. We are urged to work with the public and encourage online and over the phone services where possible. Keep our offices clean, counters wiped off frequently, suggest public call and make appointment to keep crowding down. Encourage other boards to not meet unnecessarily and communicate over the phone. Food supply comes in daily and would be okay if continue to just do normal shopping, rather than hoarding.

Emergency Manager, Alan Eborn had ordered small hand sanitizers, specifically for emergency staff and infrastructure personnel, has been backordered but should be coming. Eborn canvassed the First Responder supplies and not sure they had enough, also ordered TYVEK suits and the hospital helping with masks and suits for the EMS people.

Commissioner Payne felt the employees should sanitize all surfaces, be sure to continue washing their hands for protection and stay healthy, but not come into work if they are sick.

Sheriff Bart Heslington was going to close his door as the need to protect his uniformed staff and dispatchers was critical. They will do screened appointments only and in case of emergency, continue to call 911.

Most important protocol to follow is to wash hands at least twenty minutes, if feel sick, stay home and avoid large groups of people. Check on your neighbors as most do. Commissioner Rasmussen mentioned there were five (5) cases in Idaho at this time, four (4) were recovering at home. All non-essential county meetings shall be postponed. The quarterly Elected Officials and Superintendent meeting will still be held Monday, March 23, 2020 at 9:00 a.m., but will be in the courtroom, not the school.

A notice will go to the newspaper and radio, be put on the County website and on Facebook to help keep the public informed during this pandemic.

Commissioners and elected officials discussed the need for an employee notice in case of being infected with the virus and having to be quarantined and other scenarios which may arise.

**MOTION: Commissioner Payne made a motion to adopt the public and employee notices, subject to review and approval by Prosecutor McKenzie, seconded by Commissioner Jensen, motion carried.**

**MOTION: Commissioner Payne made a motion to adjourn the meeting till 4:00 p.m. as posted, seconded by Commissioner Jensen, motion carried.**

Meeting adjourned at 11:45 a.m

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VAUGHN N. RASMUSSEN, CHAIRMAN

ATTEST: \_\_\_\_\_

CINDY GARNER, Clerk of the Board

DATE: \_\_\_\_\_