The Board of Bear Lake County Commissioners met in a special meeting November 28, 2016 at 11:00 a.m. in the Clerk's office at Paris, Idaho. Members present were Chairman Vaughn N. Rasmussen, Bradley D. Jensen, Rex L. Payne and Cindy Garner, Clerk of the Board.

Also attending were Deputy Appraiser Paul Day, Prosecutor-elect John Olson, his parents, Harold & Lanny Olson and Daniel Bishop, reporter for The News-Examiner.

#### APPROVE AGENDA

Commissioner Jensen made a motion to accept the agenda, seconded by Commissioner Payne, motion carried.

### **BOARD OF EQUALIZATION**

Commissioner Payne made a motion to leave the regular meeting and convene as a Board of Equalization, seconded by Commissioner Jensen, motion carried. Deputy Appraiser Paul Day presented the Commissioners with an appeal just brought in minutes before. Day does feel he needs to have time to relook at the value for the Forsberg property. Commissioner Jensen made a motion to leave the Board of Equalization and return to the meeting, seconded by Commissioner Payne, motion carried.

### CERTIFICATE OF APPOINTMENT

Chairman Rasmussen read the official oath to Prosecutor-elect, John Olson to fill the vacancy left by former Prosecutor Steve Wuthrich. Olson stated it was a priviledge to work for the county.

## SUBSEQUENT ROLL

Treasurer Tricia Poulsen stated that the subsequent roll will go out in January. Commissioner Jensen made a motion regarding the last appeal and they would have to wait for more information from the Assessor's office before making a decision, seconded by Commissioner Payne, motion carried. There will be a Board of Equalization in every meeting from January through June at 11:30 a.m. for those needing to appeal.

# JOB DESCRIPTION

Commissioners discussed the job description for the new County Supervisor and agreed the position was ready to be posted. Commissioner Payne made a motion to approve the new position of County Supervisor with the job description at this point, Commissioners may make changes at any time, and to have the job posted in the local paper and other media, seconded by Commissioner Jensen, motion carried.

### **EXECUTIVE SESSION**

Commissioner Payne made a motion to leave the meeting and go into an executive session pursuant to Idaho Code #74-206 (b) to discuss a personnel matter, seconded by Commissioner Jensen. A roll call vote was taken as follows: Vaughn N. Rasmussen, 'I', Bradley D. Jensen, 'I' and Rex L. Payne, 'I'. Commissioner Payne made a motion to leave the executive session & adjourn the meeting, seconded by Commissioner Jensen, motion carried.